

Centre Application Form

Section 1: General Information

Name of Centre

Street Address

Address Line 2

City

State / Province / Region

ZIP / Postal Code

Country

Website

Name of the Contact Person

Position of the Contact Person

Phone Number of the Contact Person

Email of the Contact Person

Centre Type:

- Private Training Provider
- Public Training Provider
- Corporate Training Provider
- Other

Section 2: Centre Profile

1. Please provide a brief history of your centre:

2. Describe your mission, vision, and core values:

3. List any affiliations or accreditations your centre holds:

4. Provide details of your centre's experience in delivering vocational education and training:

5. Share an organisation chart

Section 3: Course Offerings and Expertise

1. List the LQA qualifications you interested in offering?

2. Describe your centre's expertise and resources in the selected areas (attach CV's of academic staff and administrative staff):

3. Provide information about your current portfolio of qualifications (if any):

Section 4: Quality Assurance and Compliance

1. Describe your quality assurance processes and how they align with LQA's standards:

2. Provide details of your internal policies for maintaining academic integrity and quality control:

3. List any regulatory bodies your centre is subject to and describe your compliance history:

Section 5: Facilities and Resources

1. Describe the physical and digital facilities available at your centre for delivering LQA qualifications:

2. Provide details of the support services available to learners (e.g., counseling, career services):

3. Outline your staff's qualifications and experience in delivering similar qualifications:

Section 6: Learner Support and Progression

1. Explain how your centre supports learner progression and career development:

2. Provide examples of successful learner outcomes, including progression to Master's Top Up degrees at UK and international universities:

3. Describe any partnerships with employers or other educational institutions that enhance learner opportunities:

Section 7: Declaration

I, the undersigned, certify that the information provided in this application is accurate and complete to the best of my knowledge. I understand that providing false information may result in the rejection of this application or the revocation of any approvals granted.

Name:

Position:

Signature

Date

Attachments

Centre's Mission and Vision Statement

Organisation Chart

Accreditation Certificates

Course Portfolio

Staff CVs

Quality Assurance Policies

Compliance Records

Learner Support Documentation

Submission Instructions:

Please submit the completed form and all required attachments to info@londonqualifications.com